

APA In-Text Citation Cheat Sheet

Direct Quotes: Information copied word for word from a resource

Basics: In-text citations always include the author's last name and year of publication. When quoting from a print resource, include the page number (*preceded by p.*) as well.

Short Quotes:

- ✓ Fewer than forty words
- ✓ Include quotation marks
- ✓ Punctuation used after the parenthetical citation*

Example:

"Radio had the advantage of getting information out rapidly" (Purvis, 2010, p. 34).

*Punctuation exceptions include quotation or exclamation marks that are part of the quote.

Block Quotes:

- ✓ Forty words or more
- ✓ Indented 1/2 inch from left margin
- ✓ If quoting multiple paragraphs, indent first line of each an additional half inch
- ✓ Punctuation is used before parenthetical citation
- ✓ No quotation marks

Example:

According to Hazen (2009):

Carbon isotopes in limestone point to changes in the production rate of algae. Life's essential chemical reactions—the conversion of water and carbon dioxide to sugar in photosynthesis...concentrates lighter carbon-12 relative to carbon-13. (p. 232)

Paraphrases: Your version of information or ideas expressed by another

Basics: It is not necessary to include the page number when paraphrasing print resources.

Punctuation appears after the parenthetical citation and the author's name must appear either in the citation or within the text of the paraphrase.

Example:

Radio was also able to report news quicker than print media (Purvis, 2010).

Additional Information

Adding or Deleting Information:

- ❖ If adding information to a quote (usually for clarifying purposes), use brackets [] to identify text that is not part of the original quote.
- ❖ If deleting information from a quote, use an ellipsis (...) in place of removed text.

If **no author** is given, citation should include **article title** instead.

For **online resources**, citation includes **author's last name and year** only.

★ In-text citations must correspond to resource listed on the References page.